

FEDERAL IMPORT/EXPORT COMPLIANCE CHECKLIST FOR HIRING

1. Yes No Will this job involve the release of technical data of any kind?
2. Yes No Will this job involve the purchase of biohazard/hazardous materials?
3. Yes No Will this job involve using or having access to government proprietary information (including any type of military information).
4. Yes No Will this job involve working with a foreign company?
5. Yes No Will this job require international travel?
6. Yes No Does this position involve shipping/receiving data or items from outside the US?
7. Yes No Does this position involve Non US Citizens?

If the answer to **ANY** of the questions above is **YES**, you should contact the Office of Research Compliance before entering being the hiring process. This team can verify what components of compliance might apply to your position and