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|-------------------------------|---|--|
|                               | <b>TITLE</b>  | <b>EFFECTIVE DATE:</b>                         |
|                               | <b>ALCOHOL PURCHASES /REIMBURSEMENTS</b>  | <b>09/14/2017</b>                              |
| <b>REVISION</b><br><b>1.0</b> | <b>PREPARED BY:</b><br><b>KRISTIE COURTNEY</b><br><b>ACCOUNTS PAYABLE &amp; TAX MANAGER</b> | <b>REVISION DATE: 1841[</b><br><b>official</b> |